



## Holmes County General Health District MRC Training Schedule

Volunteer Name: \_\_\_\_\_ Acceptance Date: \_\_\_\_\_

The following training schedule includes the required training of all volunteers who wish to be a volunteer for Holmes County General Health District (HCGHD). Section One of the training needs to be completed within 30 days of acceptance into the organization. Section Two needs to be completed within 90 days of acceptance into the organization. Both Section One and Section Two training are required for all volunteers to join. Proof of completion is required. Either a Certificate of Completion or Ohio Train transcript may be used as proof and should be emailed, hand delivered, or otherwise delivered to the HCGHD volunteer coordinator. Other trainings that cover the same topic as the required trainings may be substituted with the approval from the volunteer coordinator and proof of training completion.

### Section One Training (To be completed within 30 days)

Training Name and Link	Description	Date Completed
<a href="#"><u>HIPAA: An Overview</u></a>	This training will explain the confidentiality standards set by the Health Insurance Portability and Accountability Act. This training takes approximately 30 minutes.	
<a href="#"><u>Volunteer Training: Stress Management</u></a>	This training will explain the effects on traumatic events, the symptoms of traumatic stress (during and after your volunteer service), and methods to manage stress (during, immediately after, and later). This training is approximately 15 minutes long.	
<a href="#"><u>Blood-borne Pathogen Overview</u></a>	This training will explain blood-borne pathogens, how to recognize contamination, how to clean potential contamination, and how to protect yourself. This training is approximately 10 minutes long.	
<a href="#"><u>Volunteer Training: Personal Protective Equipment (PPE)</u></a>	This training will explain the importance of Personal Protective Equipment (PPE). It also will explain the process, proper usage of common PPE and how to don and doff	

	PPE. This training is approximately 15 minutes long.	
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**Section Two Training** (To be completed within 90 days)

Training Name and Link	Description	Date Completed
<a href="#"><u>IS-700a National Incident Management System</u></a>	This training will explain the concepts and purpose of the National Incident Management System. This training is approximately three hours long.	
<a href="#"><u>IS-100 Introduction to Incident Command System</u></a>	This training will explain the Incident Command System and its relationship with NIMS. This training is approximately three hours long.	
<a href="#"><u>Working in a Point of Dispensing (POD)</u></a>	This training will explain the operation and the roles of volunteers during a point of distribution. This information would be used when volunteering in a vaccination or medication clinic. This training is approximately 30 minutes.	